



Montana Association of Counties

Serving Montana Counties Since 1909

2715 SKYWAY DRIVE, SUITE A, HELENA, MT 59602
(406) 449-4360 Fax (406) 442-5238
www.mtcounties.org

VACANCY ANNOUNCEMENT

Loss Control Specialist

The Montana Association of Counties (MACo) is seeking a full-time Loss Control Specialist to provide risk management services to Montana member counties. Qualified candidate must have a Bachelor's degree from an accredited college in Occupational Health and Safety or a Risk Management ARM Certification or other related field and have at least three years experience in a comparable position. Any combination of education and experience will be considered. A valid Montana Drivers' license is required.

This position plans and implements risk management programs for the Property and Liability and Worker's Compensation Trust members. The successful candidate for this position will have knowledge of:

- The principals and practices of risk management and asset protection.
- Law of contracts relating to risk management, insurance policies and procedures regarding claims and reserves.
- Risk Management techniques including program planning, implementation and administration, budgetary practices and controls.
- Federal, State and local laws regarding risk management and employee benefits functions including workers' compensation.

The successful candidate will have the ability to:

- Establish and maintain effective working relationships with employees, department heads, elected officials and the public.
- Conduct teaching and training to a variety of individuals.
- Speak to the public and provide oral presentations.

The successful candidate will be required to travel 60 to 80 percent of the time.

Wage \$45,000 per year with a competitive benefits package and an increase at the successful completion of a six month probationary period.

To find out more about this exciting career opportunity, go to our website at www.mtcounties.org. If you do not have internet access, call (406) 449-4360 to request information by mail or fax.

Submit completed application, resume and references to MACo Attn: Executive Director, 2715 Skyway Drive, Helena, MT 59602.

This vacancy will close on March 1, 2012.

Reasonable ADA accommodations will be made. MACo is an Equal Opportunity Employer