



# Montana Association of Counties

2715 Skyway Drive, Ste. A o Helena, MT 59602

406-449-4360 o (fax) 442-5238

General Email: [swilson@mtcounties.org](mailto:swilson@mtcounties.org)

## County Identification Card Authorization Form

Employee Name: \_\_\_\_\_  
(Please Print)

County Address: \_\_\_\_\_  
MACo will not print personal addresses on ID cards

City: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

County: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Title: \_\_\_\_\_ Department: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized County Official Signature: \_\_\_\_\_

Please Print County Official Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Cost:** \$10 each, invoiced with shipment.

Submit a copy of this form for each ID via email or fax, along with a photograph. MACo will not accept faxed pictures or pictures with unrecognizable subjects. Submitted pictures should be clear close-ups of front of subjects' face to ensure quality and usability. We recommend subjects do not wear sunglasses and/or hats. **Pictures MUST be sent in JPEG format by CD or e-mail to:**

Montana Association of Counties  
Attn: Sharon Wilson  
2715 Skyway Drive, Suite A  
Helena, MT 59602  
Email: [swilson@mtcounties.org](mailto:swilson@mtcounties.org)  
(406) 449-4360 Fax: (406) 442-5238