

**MONTANA
ASSOCIATION OF
COUNTIES**

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**BOARD OF DIRECTORS
Monday, February 13, 2006
Best Western Heritage Inn
Montana/Alberta Room
Great Falls, MT
10:00 a.m. – 12:00 noon**

MINUTES

MEMBERS PRESENT

Officers

Doug Kaercher, President

John Prinkki, 1st Vice President

Cynthia Johnson, 2nd Vice President

Allan Underdal, Fiscal Officer

Greg Chilcott, Urban Representative

Bill Kennedy, Past President

District Chairs

Richard Dunbar, District #1

Mark Rehbein, District #2

Joan Stahl, District #3

Art Kleinjan, District #4

Arnie Gettel, District #5

Carl Seilstad, District #6

Maureen Davey, District #7

Ed Tinsley, District #8

Bernie Lucas, District #9

Paddy Trusler, District #10

Bill Carey, District #11

David Schulz, District #12

Association Representatives

Leo Gallagher, Attorneys

Pam Castleberry, Clerk and Recorders

Marilyn Hollister, Clerks of Court

Joseph Christiaens, Coroners

Gary A. Olsen, Magistrates

T. Gregory Hintz, Sheriff & Peace Officers

Jess Andersen, Treasurers

Jetta Johnson, School Superintendents

OTHERS PRESENT: Harold Blattie, Executive Director; Sheryl Wood, Associate Director; Jack Holstrom, Personnel Services Administrator; Bill Hansell, NACo President; Jim Mulder, Executive Director, Minnesota Association of Counties; Chris Christiansen, MT Public Safety Services Bureau; Becky Berger, MT 9-1-1; Ted Coffman, Madison County Commissioner.

1. Approval of Minutes: September 25, 2005 and September 29, 2005

The minutes of September 25 and 29, 2005 meetings were reviewed. The September 29, 2005 minutes were corrected as Alan Underdal was not present. The minutes were approved as corrected.

2. FY-06 Budget Report: MACo Fiscal Officer, Allan Underdal

Allan Underdal, MACo Fiscal Officer presented the budget report including year to date expenditures.

3. Confirmation of Associate Director: MACo President, Doug Kaercher

President Kaercher read Executive Director Blattie's letter of recommendation for confirmation of the Associate Director. The confirmation of the Associate Director was unanimously approved.

4. Planning Session Report: MACo President, Doug Kaercher

President Kaercher reported that he had made the decision to hold a Board Planning Session to evaluate MACo's Goals and Objectives and review core services. Brian Cameron of CMS, presented the outcome of the Board Planning Session held at Fairmont on January 18, 2006. Through a review of a Board Survey and subsequent discussions, Board members generally affirmed that MACo was fulfilling its mission and meeting members' expectations. It was reported that MACo's strengths are Legislative guidance and support, risk management and insurance programs, and education and information sharing. One of the largest barriers is the lack of sufficient resources to fulfill primary roles and responsibilities.

5. MACo Personnel Policy Changes: MACo Executive Director, Harold Blattie
MACo Associate Director, Sheryl Wood

Harold Blattie, MACo Executive Director, reported that it was felt that certain changes were needed in the current MACo Personnel and Policy and Procedures Manual to bring MACo into compliance with state and federal laws. Also, with the addition of the claims staff, it was necessary for the Board to approve the addition of the claims staff position descriptions to the policy.

The major modifications to the Policy are: Add and modify language for personnel employment categories and probationary status; insert language from the JPIA Model Personnel Policies regarding hours of work, breaks and attendance records; define the work week; add flex time language; add travel time language; modify tardiness language; define guidelines for Overtime and Compensatory time for exempt and non-exempt employees in accordance with the FLSA and MT Overtime and Compensation Policy; update Holiday Pay and Benefits section; update Discipline Policy; clarify reimbursable benefits at time of termination including calculation of compensatory pay for non-exempt employees; insert drug and alcohol use policy.

Following discussion, the Policies were adopted with the following changes: 1) Correction of a typo. 2) Clarification of calculation of compensatory time accrual. 3) Increase allowable

compensatory time accrual for Executive and Associate Directors from 40 to 80 hours per year.

Executive Director Harold Blattie advised the Board that these were preliminary modifications to address pressing needs and that many updates to the Policies are still needed. He anticipates bringing a fully modified Personnel Policy to the Board at a later date for their review and approval.

The Board also approved the addition of the Position Descriptions for the MACo claims staff.

Executive Director Harold Blattie reported that he feels that some of the positions within MACo have not been reviewed in some time. In order to ensure that all position descriptions are current and that salaries are within reasonable market ranges, a classification and compensation study will be conducted. It is expected to have a proposal in June for the Board's consideration.

6. Resolutions Process/Legislative Process: MACo Executive Director, Harold Blattie

Executive Director Harold Blattie reviewed the Legislative and MACo Resolution Process

7. 60th Legislative Session 2007: MACo Executive Director, Harold Blattie
MACo Associate Director, Sheryl Wood

Executive Director Harold Blattie discussed the candidate filings for the upcoming Legislative Session.

8. NACo County Leadership Institute: MACo Executive Director, Harold Blattie

Executive Director Harold Blattie gave an overview of the Institute and reported on the deadline for applications.

9. MACo and NACo Committee Changes: MACo President, Doug Kaercher

A current list of MACo Committees was distributed. President Kaercher reported that due to budgetary restraints, he reduced some committee memberships to limit each committee to no more than 10 members. He would like to reiterate that anyone is welcome to serve on a committee of interest, however, if they were not a Presidential appointee, their individual county would need to pay the travel.

10. Sponsorships/Endorsements:

Department of Labor: MACo President, Doug Kaercher

President Kaercher reported that MACo is in the final stages of entering into a Memorandum of Agreement (MOA) with the Department of Labor. The Department would reimburse certain travel expenditures for Cynthia Johnson to attend NACo Labor and Employment Steering Committee meetings. The Board provided Executive Director Harold Blattie the authority to negotiate and enter into the MOA with the MT Department of Labor and Industry.

Department of Commerce: MACo President, Doug Kaercher

President Kaercher reported that through a sponsorship by the Department of Commerce, Mike McGinley would be representing MACo on the NACo Community and Economic Development Steering Committee.

NACo Prescription Drug Program: MACo President, Doug Kaercher

President Kaercher reported that a number of counties have begun programs to issue prescription drug cards to citizens. It was also reported that there was an average savings of \$6.00 per prescription under the Plan. Concerns were expressed that it had been reported that Caremark had been using cardholder information to lobby participants to utilize their mail-order system. President Kaercher reported he would contact NACo and look into this issue.

Nationwide Retirement Solutions: MACo Executive Director, Harold Blattie
Executive Director Blattie reported on the final Royalty and Marketing Agreements and noted that he will be executing them as previously authorized.

US Bank – County Credit Cards: MACo Executive Director, Harold Blattie
Kim Spiroff, US Bank, reported on a program for County Credit Cards.

11. District Meeting Schedule: MACo Executive Director, Harold Blattie

Preliminary dates were chosen for District Meetings. MACo will contact District Chairs and coordinate the schedule for the upcoming Spring District Meetings.

12. Board of Directors June Meeting: MACo Executive Director, Harold Blattie

The Board of Directors will meet on June 8 to adopt the final budget.

13. Upcoming Meetings: MACo Executive Director, Harold Blattie

A calendar of events was distributed.

14. Other Business:

NACo President Bill Hansell: President Hansell thanked MACo for the opportunity for he and his wife to attend our Mid-Winter Conference. President Hansell provided his background and expressed that Montana's 100% participation has been vital to NACo's success. President Hansell reported that it is vital that we continue to work on Public Lands Issues to ensure funding for counties.

Jim Mulder, Executive Director, Minnesota Association of Counties: Jim Mulder thanked the MACo Board and membership for the opportunity to attend our Conference and for the invitation to give his Meth Presentation.

Feb 2, 2006

2005--2006 MACo COMMITTEE ASSIGNMENTS

National Association of Counties

Board of Directors

Doug Kaercher, Hill County
Bill Kennedy, Yellowstone County
Connie Eissinger, McCone County

Western Interstate Region Board of Directors

Connie Eissinger, McCone County
President
Mike Murray, Lewis & Clark County

Rural Action Caucus

Bill Kennedy, Chair, Yellowstone Co.
Peggy Beltrone, Cascade Co.

Agriculture and Rural Affairs Steering Committee

Kathy Bessette, Hill County

Environment, Energy and Land Use Steering Committee

Peggy Beltrone, Cascade County
John Prinkki, Carbon County
Richard Dunbar, Phillips County

Oil, Gas & Coal Counties Representative

Human Services and Education Steering Committee

Doug Kaercher, Hill County

Health Steering Committee

Bill Kennedy, Yellowstone County

Justice and Public Safety Steering Committee

Gary Fjelstad, Rosebud County
Chuck Maxwell, Yellowstone Co.
Jay Bell, Yellowstone Co.

Labor and Employment Steering Committee

Cynthia Johnson, Pondera Co.

Public Lands Steering Committee

Connie Eissinger, McCone County
Mike Murray, Lewis & Clark County
Alan Thompson, Ravalli County

Forest Counties Representative

Transportation Steering Committee

Jamie Doggett, Meagher County

MACo EXECUTIVE COMMITTEE

Doug Kaercher, President,	315 4 th Street; Havre, 59501-3999	265-5481
John Prinkki, First VP	PO Box 887, Red Lodge, MT 59068	446-1595
Cynthia Johnson, 2 nd VP	20 Fourth Ave. SW, Conrad, MT 59425	271-4010
Allan Underdal, Fiscal Officer	226 1 st St. South, Shelby, MT 59474	424-8312
Greg Chilcott, Urban Rep.	215 So. 4th, Ste A, Hamilton, MT 59840	375-2853
Bill Kennedy, Past President	PO Box 35000; Billings, MT 59107	256-2701

AGRICULTURE COMMITTEE

KATHY BESSETTE, Chair	Hill County	District 4
MAUREEN DAVEY, Vice Chair	Stillwater County	District 7
DAVE SCHULZ	Madison County	District 12
HERB TOWNSEND	Meagher County	District 9
KEN EVANS	Chouteau County	District 4
ROBERT GOFFENA	Musselshell County	District 6
BILL LEACH	Prairie County	District 2
GAIL PATTON	Sanders County	District 10
DEB RANUM	Fallon County	District 3
DON SWENSON	Blaine County	District 4
JIM SPARKS	Fergus County	Weed Association Rep.
HAROLD BLATTIE	MACo Executive Director	

CONFERENCE PLANNING COMMITTEE

JOAN STAHL, Chair	Rosebud County	
CYNTHIA JOHNSON	MACo 2 nd Vice President	
JOHN OSTLUND	Host County 2005, Billings	
JOHN VINCENT	Host County 2006, Bozeman	
JOE BRIGGS	Host County 2007, Great Falls	
HAROLD BLATTIE	MACo Executive Director	
SHERYL WOOD	MACo Associate Director	

ECONOMIC DEVELOPMENT COMMITTEE

MIKE MCGINLEY, Chair	Beaverhead County	District 12
CYNTHIA JOHNSON, Vice Chair	Pondera County	District 5
JAMES O'HARA	Chouteau County	District 4
ELAINE MANN	Broadwater County	District 8
MACK COLE	Treasure County	District 3
GARY MACDONALD	Roosevelt County	District 1
JOHN JENSEN	Fergus County	District 6
DENNIS HOYEM	Stillwater County	District 7
ADAM GARTNER	Dawson County	District 2
SHERYL WOOD	MACo Associate Director	

HEALTH, HUMAN SERVICES AND LABOR COMMITTEE

BILL KENNEDY, Chair	Yellowstone County	District 7
DOUG KAERCHER, Vice Chair	Hill County	District 4
JEAN CURTISS	Missoula County	District 11
DON RIEGER	Fallon County	District 3
DON STEPLER	Richland County	District 2
TOM BENNETT	Wheatland County	District 6
BEN OBER	Toole County	District 5
DICK MURPHY	Park County	District 9
MIKE KILBY	Musselshell County	District 6
PETER KURTZ	Anaconda-Deer Lodge	District 12
SHERYL WOOD	MACo Associate Director	

INFORMATION TECHNOLOGY COMMITTEE

MARK REHBEIN, Chair	Richland County	District 2
JIM RENO, Vice Chair	Yellowstone County	District 7

HARVEY WORRALL	Chouteau County	District 4
RUSS TEMPEL	Liberty County	District 4
SANDRA BROESDER	Pondera County	District 5
JOE BRIGGS	Cascade County	District 5
CHUCK EGAN	Stillwater County	District 7
JIM LARSON	Stillwater County	GIS
ART PEMBROKE	Lewis & Clark County	IT
PENNI LEWIS	Richland County	IT
DOLORES SRAMEK	Fergus County	IT
NORM CALVERT	Flathead County	IT
JIM DOLEZAL	Missoula County	IT
JEFF BRANDT	State of Montana	ITSD
SHERYL WOOD	MACo Associate Director	

JUSTICE AND PUBLIC SAFETY COMMITTEE

GARY FJELSTAD, Chair	Rosebud County	District 3
ED TINSLEY, Vice Chair	Lewis & Clark County	District 8
JOHN KONZEN	Lincoln County	District 10
GARTH HAUGLAND	Beaverhead County	District 12
KEN RONISH	Fergus County	District 6
GREG CHILCOTT	Ravalli County	District 11
MIKE ANDERSON	Hill County	District 4
LESLIE BURROUGHS	Golden Valley Co.	District 6
CHUCK WHITSON	Lake County	District 10
T. GREGORY HINTZ	Missoula County	MSPOA
SHERYL WOOD	MACo Associate Director	

LAND USE PLANNING AND DEVELOPMENT COMMITTEE

PADDY TRUSLER, Chair	Lake County	District 10
CAROL BROOKER, Vice Chair	Sanders County	District 10
JOHN PRINKKI	Carbon County	District 7
BILL MURDOCK	Gallatin County	District 9
BILL CAREY	Missoula County	District 11
TED COFFMAN	Madison County	District 12
JIM DURGAN	Park County	District 9
JOE SKINNER	Gallatin County	District 9
GARY HALL	Flathead County	District 10
JED FISHER	Flathead County	Weed Association Rep.
HAROLD BLATTIE	MACo Executive Director	

PUBLIC LANDS COMMITTEE

CONNIE EISSINGER, Chair	McCone County	District 2
CARL SEILSTAD, Vice Chair	Fergus County	District 6
MIKE MURRAY	Lewis & Clark Co.	District 8
ELAINE ALLESTAD	Sweet Grass County	District 7
ALAN THOMPSON	Ravalli County	District 11
FRANK NELSON	Madison County	District 12
TROY BLUNT	Phillips County	District 1
TODD DEVLIN	Prairie County	District 2
LEE IVERSON	Petroleum County	District 6
HAROLD LAWS	Sanders County	District 10
SCOTT BOCKNESS	Yellowstone County	Weed Association Rep.
HAROLD BLATTIE	MACo Executive Director	

RESOLUTIONS COMMITTEE

MIKE MURRAY, Chair	Lewis & Clark County	District 8
ALBERT BROWN, Vice Chair	Carbon County	District 7
ART KLEINJAN	Blaine County	District 4
LANCE OLSON	Cascade County	District 5
DAVE REINHARDT	Valley County	District 1
LESLEY ROBINSON	Phillips County	District 1
MARIANNE ROOSE	Lincoln County	District 10
HAROLD BLATTIE	MACo Executive Director	
SHERYL WOOD	MACo Associate Director	

TAXATION, FINANCE AND BUDGET COMMITTEE

ALLAN UNDERDAL, Chair	Toole County	District 5
RITA WINDOM, Vice Chair	Lincoln County	District 10
DAN WATSON	Rosebud County	District 3
JUDY STANG	Mineral County	District 11
JOE BRENNEMAN	Flathead County	District 10
SANDRA BOARDMAN, Clk/Rcdr	Blaine County	District 4
HAROLD BLATTIE	MACo Executive Director	

TRANSPORTATION COMMITTEE

JOHN OSTLUND, Chair	Yellowstone County	District 7
JAMIE DOGGETT, Vice Chair	Meagher County	District 9
HENRY JOHNSON	Richland County	District 2
JOAN STAHL	Rosebud County	District 3
RICHARD DUNBAR	Phillips County	District 1
CHAD FENNER	Big Horn County	District 7
MIKE DESROSIER	Glacier County	District 5
BILL LOEHENDING	Carter County	District 3
NANCY ESPY	Powder River County	District 3
	LTAP	
ERIC GRIFFIN	Lewis & Clark Co.	MACRS
JACK KNORR	Stillwater County	MACRS
JIM GHEKIERE	Liberty County	Weed Association Rep.
HAROLD BLATTIE	MACo Executive Director	

RESERVATION COUNTIES—OFFICERS

GARY MACDONALD, Chair	Roosevelt County
DELORES PLUMAGE, Co-Chair	Blaine County
CYNTHIA JOHNSON, Secretary	Pondera County
HAROLD BLATTIE	MACo Executive Director
SHERYL WOOD	MACo Associate Director

HARD ROCK MINING COUNTIES—OFFICERS

ELAINE ALLESTAD, Chair	Sweet Grass County
TOM LYTHGOE, Vice Chair	Jefferson County
CHUCK EGAN, Secretary-Treasurer	Stillwater County
HAROLD BLATTIE	MACo Executive Director

SIX COUNTY FORT PECK LAKE GROUP—OFFICERS

(Phillips, Valley, McCone, Garfield, Petroleum, Fergus)

TROY BLUNT, Chair	Phillips County
CHRIS KING, Vice Chair	Petroleum County

OIL, GAS AND COAL COUNTIES--BOARD OF DIRECTORS

RICHARD DUNBAR, Chair	Phillips County
ART KLEINJAN, Vice-Chair	Blaine County
JOAN STAHL, Secretary-Treasurer	Rosebud County
MIKE DESROSIER	Glacier County
CHAD FENNER	Big Horn County
ED DIEMERT	Liberty County
MARK REHBEIN	Richland County
HAROLD BLATTIE	MACo Executive Director

COALITION OF FOREST COUNTIES

RITA WINDOM, Chair	Lincoln County
GARY HALL, Vice Chair	Flathead County
Sec-Treas.	
FRANK NELSON	Madison County
JUDY STANG	Mineral County
ALAN THOMPSON	Ravalli County
HAROLD LAWS	Sanders County
HAROLD BLATTIE	MACo Executive Director

JOINT POWERS INSURANCE AUTHORITY BOARD (JPIA)

MIKE MURRAY, Chair	Lewis and Clark County	2004--2007
CAROL BROOKER	Sanders County	2003--2006
TED COFFMAN	Madison County	2003--2006
CARL SEILSTAD	Fergus County	2005-2008
DOUG KAERCHER	MACo President, Hill County	
JOHN PRINKKI	MACo 1 st Vice President, Carbon County	
HAROLD BLATTIE	MACo Executive Director	

WORKERS COMPENSATION JOINT POWERS AUTHORITY (JPA) & MACO HEALTH CARE TRUST (MACoHCT) BOARD

DOUG KAERCHER	MACo President
JOHN PRINKKI	MACo 1st Vice President
CYNTHIA JOHNSON	MACo 2 nd Vice President
ALLAN UNDERDAL	MACo Fiscal Officer
BILL KENNEDY	MACo Past President
GREG CHILCOTT	Urban Counties
HAROLD BLATTIE	MACo Executive Director

WORKFORCE INVESTMENT COUNCIL OF COMMISSIONERS

Balance of State Service Delivery Area (BOS-SDA)

District 1	GARY MACDONALD	Roosevelt County
District 2	JULIE JORDAN	Garfield County
District 3	JACK NESBIT	Custer County
District 4	RUSS TEMPEL	Liberty County
District 5	CYNTHIA JOHNSON	Pondera County
District 6	KEN RONISH	Fergus County
District 7	BILL KENNEDY	Yellowstone County
District 9	JIM HUNT	Park County
District 10	CAROL BROOKER	Sanders County
District 11	JUDY STANG	Mineral County

WORKFORCE INVESTMENT COUNCIL OF COMMISSIONERS
Concentrated Employment Program Service Delivery Area (CEP-SDA)

District 8	JIM HOHN TOM LYTHGOE ED TINSLEY	Broadwater County Jefferson County Lewis and Clark County
District 9	CHARLES (Bernie) LUCAS	Meagher
District 12	RUSS BILODEAU MIKE McGINLEY TIM CLARK	Anaconda-Deer Lodge Beaverhead County Butte-Silver Bow
District 12	MIKE KAHOE FRANK NELSON RALPH "REM" MANNIX	Granite Madison Powell

OTHER APPOINTMENTS

ELAINE ALLESTAD	Interagency Access Council
MIKE ANDERSON	Board of Crime Control, POST Council
BETTY AYE	Eastern MT RAC
PEGGY BELTRONE	Youth Justice Council
KATHY BESSETTE	Statewide Interoperability Executive Council
HAROLD BLATTIE	MT Public Safety Communications Council
SANDRA BROESDER	Tobacco Prevention Advisory Board
CAROL BROOKER	Local Option Tourist Tax Advisory Council, Private Alternative Adolescent Residential or Outdoors Programs Board
CLIFF BROPHY	State Emergency Response Commission
MACK COLE	Eastern Montana RAC
GEORGE CORN	Corrections Advisory Council
JEAN CURTISS	Public Health Improvement Task Force 211 Community Coalition
MICHAEL DESROSIER	Workforce Investment Board
CONNIE EISSINGER	Public Lands/Public Wildlife Council
NANCY ESPY	Transportation Commission
KEN EVANS	Drought Advisory Committee
CHAD FENNER	Coal Board
ADAM GARTNER	Department of Corrections Advisory Council
PEDRO HERNANDEZ	Youth Justice Council
MIKE HUTCHIN	District Court Council
JULIE JORDAN	Workforce Investment Board
DOUG KAERCHER	911 Advisory Board –Public Defender Commission
AMANDA KELLY	Information Technology Board
BILL KENNEDY	MT Highway Commission, Chair
LISA KIMMET	Land Information Advisory Council
CHRIS KING	Historic and Cultural Council
CHERYL LIEDLE	Board of Private Security Patrol Officers and Investigators 911 Advisory Council

BETTY LUND	HAVA Accessibility Grant Review Committee
GARY MACDONALD	State Printing Board
DON MARBLE	Board of Environmental Review
CHUCK MAXWELL	Public Safety Communications Council
BILL NYBY	Dept. of Corrections, Cost Containment Panel
DOLORES PLUMAGE	Tourism Advisory Board
JOHN PRINKKI	Workforce Investment Board
JIM RENO	Information Technology Board
MARIANNE ROOSE	Tobacco Prevention Advisory Board, State Printing Board
DAVE SCHULZ	Noxious Weed Summit Advisory Council, Western RAC
JOAN STAHL	Board of Oil & Gas Conservation
ED TINSLEY	State Emergency Response Commission (SERC)
	Hard Rock Mining Board
ALLAN UNDERDAL	Department of Corrections Advisory Council
VICKIE ZEIER	Electronic Government Advisory Council