

**MONTANA
ASSOCIATION OF
COUNTIES**

2715 Skyway Drive
Helena, MT 59602-1213
(406) 444-4360
Fax (406) 442-5238
e-mail: maco@maco.cog.mt.us

**BOARD OF DIRECTORS
Thursday, September 25, 2008
7:30 A.M.**

**First Interstate Pavilion Event Center
Hamilton, MT**

MINUTES

1. Roll Call and introductions: President McGinley called the meeting to order. Roll call and introductions were conducted. The attendance sheet is attached
2. President's Welcome – President McGinley welcomed new Board members.
3. Board Member Duties & Responsibilities – Director Blattie reviewed the duties of the members of the Board as outlined in the bylaws, including the conflict of interest section. Director Blattie also reviewed the MACo organizational chart and structure of the Association and the three insurance pools. He also reviewed the MACo Board member travel policy.

District Chair Duties & Responsibilities – Director Blattie reviewed the responsibilities of district chairs in the coordination of District meetings. He explained how the meetings are scheduled in legislative versus non-legislative years. It was noted that the District Chairs set the agenda, and coordinate with their fellow district chairs on the site selection. It is also the District Chair responsibility to have someone take the minutes and make lunch arrangements. MACo staff will provide their agenda items, and state and other agencies will be directed to the District Chair to request time on the agenda.

4. Overview of MACo Legislative Process – Director Blattie provided the Board with an outline of the MACo legislative process, beginning with resolutions being submitted at District meetings, membership action, and the bill sponsor and drafting process. He added that there are usually hundreds of bills that affect counties. Per the Bylaws, the MACo Executive Committee has the authority to provide direction to staff on legislative matters. The Executive Committee and staff have a weekly conference call to discuss legislative positions and actions. Director Blattie asked that if any County was going to oppose a MACo bill, please let us know beforehand to avoid a conflict in a hearing. MACo issues a Legislative Alert each Friday and holds a no-host lunch with other local government lobbyists to share information.
5. 2008-2009 Committee Appointments – Director Blattie noted that President McGinley will be making Committee appointments soon, based on the requests submitted with the commissioner biographies. For budgeting purposes, committees are limited to ten members, but all Commissioners are urged to engage and become involved with Committees.
6. Budget/Finance – Director Blattie provided an overview of the budgeting process for the Association, conferences and the building. The dues schedule and its adoption was also discussed. Fiscal Officer Underdal added that the Tax, Finance and Budget committee meets to review the preliminary budget and provides a recommendation to the Board on the budget and dues schedule.

7. Staff Policy and Procedures Manual – Director Blattie reported that the bylaws require the Board to annually review and adopt the Staff Policy and Procedures Manual. There are no changes from the prior year being proposed at this time.

Commissioner Johnson moved and Commissioner Chilcott seconded to approve the MACo Staff Policy and Procedures Manual as presented. Motion carried.

8. Other Business

- a. Madison County Impact Fee Study – Madison County Commissioner Dave Schulz informed the Board that Myra Shulz had requested the JPIA Trustees contribute \$5,000 towards a pilot project for the implementation of impact fees in Madison County. The JPIA Trustees felt that since the results would impact counties that were not Pool members, this request should be forwarded to the MACo Board.

The project would be conducted by Michael Kakuk. Madison County and the Department of Commerce CTAP program would also contribute \$5,000 each towards the \$15,000 cost of the project. The results of the project would assist MACo in pursuing legislation to make any adjustments in statute to make the implementation of impact fees feasible and possible.

Concern was raised regarding Mr. Kakuk having a conflict of interest by being under retainer with the Montana Contractors Association. Director Blattie clarified that Mr. Kakuk no longer has any lobbyist contracts.

Commissioner Seilstad asked if the \$5,000 could be recouped by requesting affected counties to contribute to the costs. Following discussion, Commissioner Johnson moved and Commissioner Brooker seconded to authorize the \$5,000 contribution for the Madison County Impact fee project, and to solicit contributions from affected counties to reimburse MACo for the costs. Motion carried.

It was asked whether any extra money contributed could be placed into a line item in the budget for future projects/issues. Following discussion it was decided to not solicit contributions above and beyond the \$5,000 contribution.

- b. Commissioner Recognition - Director Blattie informed the Board of the decision to recognize Daniels County Commissioner Bill Tande for his service. He is running unopposed, will be entering his 31st year of service in January, and is currently the longest serving county commissioner. Director Blattie would like to work with Prison Industries on a plaque and a clock for a recognition present.

Commissioner Ostlund moved and Commissioner Bessette seconded to approve Director Blattie having a Prison Industries clock/plaque designed for Commissioner Tande's recognition. Motion Carried. Commissioner Seilstad volunteered to do the presentation.

- c. Presidents Summit on Wildlife – Director Blattie informed the Board that Meagher County Commissioner Jamie Doggett had received an invitation from the White House to participate in the Summit being held in Reno, NV. The MACo Executive Committee had approved the costs for her attendance. Commissioner Doggett has determined that she will be unable to attend, and the invitation is non-transferable. Stillwater County Commissioner Davey has indicated her interest in attending if the invitation can be arranged. Director Blattie ask the Board to approve paying the costs of attendance for Commissioner Davey instead of Commissioner Doggett.

Commissioner Johnson moved and Commissioner Underdal seconded to approve paying the

costs of Commissioner Davey's attendance in the place of Commissioner Doggett at the President's Summit on Wildlife. Motion carried.

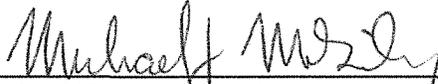
- d. December Board meeting and Elected Officials Training: Director Blattie informed the Board that the Newly Elected Officials Training and Phase I of the Commissioners Certification would be held December 1 – 5 in Helena. The Board typically meets on that Monday. Director Blattie would like to do a strategic planning session at the meeting, as the last Strategic Plan was done almost three years ago and needs updating. Director Blattie further explained that a dinner with the newly elected officials is held that evening, but it has resulted in additional costs for Board members by having them stay an additional night, and asked the Board for direction.

Following discussion, the Board decided to travel on Sunday, November 30 and have a Board dinner that evening. The Monday Board meeting could start and end earlier, and Board members could travel home that night. If any Board members stayed over to attend the training, they would be required to pay for their own lodging and expenses, including registration fees.

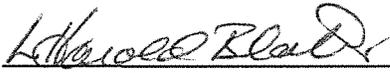
- e. Sound System – Commissioner Reiger commented on the problem that the Board and members have with the sound systems at meetings. He recommended that MACo pursue the purchase of a portable sound system. Commissioner Dunbar offered to assist.
- f. Centennial – Branding: Director Blattie noted that this is MACo's centennial year, and showed the Board the new centennial logo. He added that the Texas Association of Counties had undergone an extensive review of their "brand", and had found that the recognizable value of their identity was significant. Director Blattie reviewed the Texas Association branding program and informed the Board that MACo intended to introduce a similar program based on the Texas Model.
- g. Western Interstate Region Conference Bid – 2010 or 2011: Director Blattie noted that Yellowstone County has indicated they will be submitting a bid. The location will be decided at the upcoming WIR Board retreat. It was also noted that Lewis & Clark County Commissioner Mike Murray will be the President of WIR for this conference.

The Board went into Executive Session and then adjourned.

Approved this 1st day of December 2008.



Michael McGinley, MACo President



L. Harold Blattie, Secretary

**Board of Directors Meeting
Attendance**

Thursday, September 25, 2008

MEMBERS

Officers

- | | |
|---|---|
| <input checked="" type="checkbox"/> Mike McGinley, President | <input checked="" type="checkbox"/> Bernie Lucas, District #9 |
| <input checked="" type="checkbox"/> Carl Seilstad, 1 st Vice President | <input checked="" type="checkbox"/> Carol Brooker, District #10 |
| <input checked="" type="checkbox"/> John Ostlund, 2 nd Vice President | <input checked="" type="checkbox"/> Carlotta Grandstaff, District #11 |
| <input checked="" type="checkbox"/> Allan Underdal, Fiscal Officer | <input checked="" type="checkbox"/> Tom Rice, District #12 |
| <input checked="" type="checkbox"/> Greg Chilcott, Urban Representative | |
| <input checked="" type="checkbox"/> Cyndi Johnson, Past President | |

District Chairs

Association Representatives

- | | |
|---|--|
| <input checked="" type="checkbox"/> Richard Dunbar, District #1 | <input type="checkbox"/> Leo Gallagher, County Attorneys |
| <input type="checkbox"/> Mark Rehbein, District #2 | <input checked="" type="checkbox"/> Regina Plettenberg, Clerk and
Recorders |
| <input checked="" type="checkbox"/> Donald Reiger, District #3 | <input type="checkbox"/> Marilyn Hollister, Clerks of Court |
| <input checked="" type="checkbox"/> Harvey Worrall, District #4 | <input type="checkbox"/> Steve Immenschuh, Coroners |
| <input checked="" type="checkbox"/> Arnie Gettel, District #5 | <input checked="" type="checkbox"/> Robin Clute, Magistrates |
| <input checked="" type="checkbox"/> Leslie Burroughs, District #6 | <input type="checkbox"/> T. Gregory Hintz,
Sheriff & Peace Officers |
| <input checked="" type="checkbox"/> Maureen Davey, District #7 | <input checked="" type="checkbox"/> Jo Anne Johnson, Treasurers |
| <input checked="" type="checkbox"/> Andy Hunthausen, District #8 | <input type="checkbox"/> Diane Inbody,
School Superintendents |

Others Present: Harold Blattie, MACo Executive Director; Sheryl Wood, MACo Associate Director; Tom Swindle, MACo Finance Officer; Kathy Bessette, Hill County Commissioner, District 4 Vice Chair; Marilyn Ross and Dave Schulz, Madison County Commissioners.