
Montana Association of Counties

Serving Montana Counties Since 1909

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BOARD OF DIRECTORS

February 9, 2009

6:00 p.m.

Red Lion Colonial Hotel

Helena, MT

MINUTES

Roll Call and Introductions: President McGinley opened the meeting and roll call and introductions were conducted. The attendance sheet is attached.

Approval of Minutes: Commissioner Chilcott moved and Commissioner Ostlund seconded to approve the December 1, 2008 minutes as presented. Motion carried.

Finance Report: Fiscal Officer Underdal reviewed the financial statements as of December 31, 2008. Questions were asked and answered regarding certain revenue and expense items. Commissioner Chilcott moved and Commissioner Johnson seconded to accept the financial report as presented. Motion carried.

FY 10 Budget Preparation: Director Blattie informed the Board that the preliminary budget process would begin soon and that salaries would be projected for budgeting purposes at the COLA amount of 3.8%. The Board will meet to amend and/or adopt the budget at the end of June.

Leave Extension Requests: Due to the Legislative Session: Director Blattie reported that he had 144 hours of vacation leave accrual that needed to be used by March 31, 2009, or it would be forfeited. Associate Director Wood has 68 hours of excess vacation leave accrual. Director Blattie noted that it would not be possible to use the leave prior to the deadline due to the legislative session, and ask that the time to use it be extended. Commissioner Seilstad moved and Commissioner Hunthausen seconded to authorize the excess vacation accrual usage date to be extended to July 30, 2009 for Director Blattie and Associate Director Wood. Motion carried.

Part Time Maintenance Position Proposal: Director Blattie informed the Board that current maintenance, janitorial, etc for the two buildings was being done through a variety of contractors. There are a number of additional maintenance needs that are not being met – such as changing ballasts, minor plumbing, painting and general repairs. After reviewing the costs being paid to contractors, the staff recommendation is that a part time (10 hours per week) maintenance person be hired to perform those duties. There would still be some outsourcing – but the majority of the janitorial, lawn care, snow removal and general maintenance would be performed by the employee. Commissioner Hunthausen moved and Commissioner Brooker seconded to authorize Director Blattie to hire a part time maintenance person. Motion carried.

NACo County Leadership Institute: The National Association of Counties is requesting nominations for the 2009 Leadership Institute. Last year, MACo sponsored the tuition of Lewis & Clark County Commissioner Andy Hunthausen. Commissioner Johnson has also attended and spoke on what a great opportunity it is. Following discussion, Commissioner Johnson moved and Commissioner Ostlund seconded to nominate Ravalli County Commissioner Greg Chilcott for the 2009 NACo Leadership Institute, and to authorize payment of up to \$1,500 for registration and tuition fees. Motion carried.

Madison County Impact Fee Study: Director Blattie reported that MACo has received \$4,150 from counties towards the \$5,000 fee for the study.

Legislative Update: Director Blattie reviewed a number of bills including gravel pits, mail ballots, technology districts, county officers absence from the state, and a proposed bill regarding county personnel policies.

Correctional Risk Services: Associate Director Wood reviewed the proposals received from Correctional Risk Services and requested the Board approve the proposal to sign an endorsement agreement with the National Association of Counties and begin marketing the services to counties. Commissioner Underdal moved and Commissioner Seilstad seconded to approve MACo entering into the endorsement agreement with NACo for services with Correctional Risk Services. Motion carried unanimously.

Strategic Planning Session Report: Director Blattie reviewed the prioritized outcomes as a result of the strategic planning session conducted in December. Commissioner Chilcott moved to approve the report as presented. Commissioner Tempel seconded. Motion carried.

Other Business:

Governor's Board and Committee Appointments: MACo has been requested by the Governor's office to appoint a representative to the Groundwater Assessment Steering Committee. It was the direction of the Board to send the request out to the members to gather a list of interested parties.

HB 436 – Qualifications of Sheriffs: Commissioner Brooker discussed HB 436 which would require candidates for the office of Sheriff to be POST certified prior to election.


Spam Filter: Associate Director Wood reported that the servers and firewalls are installed and working very well. A report was provided that outlined the large number viruses and spam that are being blocked and filtered by the equipment daily.

There being no further business to come before the Board, the meeting was adjourned.

Approved this 30th day of June, 2009.



Carl Seilstad, 1st Vice President



L. Harold Blattie, Secretary

Attendance Log

Officers

- Mike McGinley, President
- Carl Seilstad, 1st Vice President
- John Ostlund, 2nd Vice President
- Allan Underdal, Fiscal Officer
- Greg Chilcott, Urban Representative
- Cyndi Johnson, Past President

- Bernie Lucas, District #9
- Carol Brooker, District #10
- Carlotta Grandstaff, District #11
- Tom Rice, District #12

District Chairs

- Richard Dunbar, District #1
- Mark Rehbein, District #2
- Donald Reiger, District #3
- Russ Tempel, District #4
- Arnie Gettel, District #5
- Leslie Burroughs, District #6
- Maureen Davey, District #7
- Andy Hunthausen, District #8

Association Representatives

- Leo Gallagher, County Attorneys
- Amanda Kelly, Clerk and Recorders
- Marilyn Craft, Clerks of Court
- Steve Immenschuh, Coroners
- Gary A. Olsen, Magistrates
- T. Gregory Hintz,
Sheriff & Peace Officers
- Pam Shelton, Treasurers
- Diane Inbody,
School Superintendents

Others Present: Harold Blattie, MACo Executive Director; Sheryl Wood, MACo Associate Director; Tom Swindle, MACo Finance Officer; Mike Sehestedt, MACo Chief Counsel.